Winlaton West Lane

Community Primary School

	E-Safety Policy
Issue date:	**October 2024**
Review period:	**2 years / following significant event**

1. Technological developments have substantial potential to impact negatively on society and particularly on children, who are more open to new technologies than adults. At the same time, it plays a huge part in the way schools teach and the way that children learn and play at home.

2. Principal risks include access to inappropriate content in many forms, violent or explicit games, theft of personal information, copyright theft, grooming, cyber bullying and the erosion of the ability to properly evaluate the veracity, accuracy or relevance of all forms of information. Long periods online, even when engaged in low- or no-risk activities can also inhibit physical, emotional, communication and societal development. The various negatives facets of social media pose particular problems.

3. The ubiquity of smart phones and tablets and the number of devices present in many homes means the online world is a constant presence for many adults and children. Good practice must involve parents as well as children.

4. E-safety training will form part of the regular staff training session content. The Curriculum Lead will review the content of the training annually to ensure developments are accommodated and staff are confident.

5. Staff must read and sign the Code of Conduct and undertake to report any suspected or actual issues to senior management promptly.

6. Staff will teach good practice as a specific area in itself but will also ensure it is a constant factor in how technology is used by all children in the many areas it contributes to in school. This support will be age-appropriate to the year group and technology being used.

7. Staff must comply with the procedures on the use of devices to record images or sound. Digital communication with pupils will only via the appropriate channels and in a professional way.

8. E-safety will have specific content in the curriculum to ensure pupils have the right support. The school's high expectations of personal conduct, striving for high standards and care for their peers will be emphasised just as much in the online world as the offline one.

9. School-wide events such as themed assemblies will support a wider profile for e-safety and promote it as a culture for all online activities.

10. Pupils must only use school devices to make recordings and only when under supervision. Any pupil phones must be handed in at the start of the day. Any suspected or actual pupil use of a personal device must be reported to senior management immediately.

11. Events and materials for parents will be included to try and support a similar safe culture at home.

12. The school's ICT provider will ensure appropriate security, controls and filtering is operational on school systems as part of the contract.

13. Parents will be reminded of the rules around use of devices for recording whilst at school events. The rules for permissible use and actions if a breach occurs will be appropriate to the event and at the Headteacher's discretion.

14. Governors are encouraged to attend governor training and in-school training or events in order to be familiar with and monitor the school's e-safety requirements and performance.